



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

August 18, 2016 7:00 P.M.

I. **CALL MEETING TO ORDER** at 7:01 pm by chair, Kerrie Allen

II. **ROLL CALL** Members: Crystal Garcia, Kerrie Allen, Geoff Godfrey, Suzanne Meehan  
Guests: Corinne Waterbury, Paul Headley, Patricia Watson, Cathryn Davenport,  
Amy Ouelette, David Waterbury Staff: Leah M. Griffith, director

III. **CONSENT CALENDAR**

- a. The Minutes of the July, 2016 meeting were accepted as corrected with Suzanne Meenahan added as in attendance.
- b. Statistical Reports: The July Library Use Reports were accepted.

IV. **PUBLIC COMMENTS** No comments

V. **BOARD COMMENTS** Geoff reported he had attended the Mayor's Council

IV. **BUSINESS**

**Board Membership:** There were six applicants for the open position, four in city and two out of city. Five of the six candidates were able to attend the meeting and shared their backgrounds and interest in serving on the library board. The board reviewed all the applications, including for the individual who was unable to attend due to a previous commitment. **The board voted to recommend Paul Headley to the mayor for appointment.** Paul is a lifelong library user and fills the role of a parent of young children, which currently is not represented by the board members. The recommendation will go to the mayor for his consideration and appointment at the September 6<sup>th</sup> meeting. The board thanked the applicants for their interest in the library and shared the openings that are available on the Library Foundation for their interest. Paul stayed for the rest of the meeting and the other candidates left at this time. **Committee Chair report to City Council 9/19/16:** Kerrie Allen will work with Leah on this short presentation. **Library Foundation:** Will meet in September. Discussed some names for recommendation **Strategic Plan:** Workplan progress was presented. **Review of Policies:** This will be an ongoing process for the staff and board to review library policies.

VII. **REPORTS**

**Library Meeting Room Policy to city council:** This was approved by Council at their August 1, 2016 meeting. **RFID:** RFID training was the previous day and tagging will start on Monday. It will be a big project to tag each item in the collection, but it should result in time savings in other ways. **Strategic Plan Work Plan:** It was distributed.

VIII. **NEXT MEETING:** September 15, 2016

IX. **ADJOURNMENT** The Board adjourned at 8:25 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: \_\_\_\_\_